



Curriculum, Assessment and Instructional Services, 2016-2017

Minutes: September 7, 2016

Ed Services Conference (ESC) Room, 2:00 – 3:00

Topic	Notes/Actions Taken	Person Responsible
<p>Welcome and opening remarks; Review purpose of committee and commitments (review, 5 minutes)</p>	<p>Welcome, Sign-In, and Opening Remarks Curriculum, Assessment and Instructional Services (CAIS)</p> <ol style="list-style-type: none"> 1. is the result of the alignment of numerous district committees 2. ensures cogency with the SVUSD Strategic Plan (adopted 2007-2008) 3. supports and implements wildly important goal: <i>Optimal learning for every student by name, by need, by skill</i> 4. promotes professional learning 5. contributes to professional reflection 6. provides curriculum leadership 7. serves as district ambassadors 8. focuses on <i>learning</i> <p>The <u>role</u> of the CAIS committee is advisory and task/product-oriented. Please avoid cell phone interruptions and engage 100%.</p>	<p>Aubrey Zucco, Admin Designee for CAIS and Principal TVIS</p> <p>Jeff Youskievicz, Assistant Superintendent, Educational Services</p> <p>Jesse Najera, Deputy Superintendent</p>
<p>Report Cards / Progress Reports</p>	<p><u>Report Out</u></p> <ul style="list-style-type: none"> • Infinite Campus • Training 	<p>Aubrey Zucco</p>
<p>CAASPP Scores</p>	<ul style="list-style-type: none"> • Share out 	<p>Jeff Youskievicz, Assistant Superintendent, Educational Services</p>
<p>ELA Adoption</p>	<p><u>ELA Curriculum – Adoption</u></p> <ul style="list-style-type: none"> ○ Updates 	<p>Jeff Youskievicz, Assistant Superintendent, Educational Services</p>
<p>IABs / Benchmark Assessment</p>	<p><u>Interim Assessments</u></p> <ul style="list-style-type: none"> ○ <u>Timelines October 11-21</u> ○ <u>Handscoring by November 7th</u> <p><u>TK- Aligning to standards-Benchmarks</u></p>	<p>Jeff Youskievicz, Assistant Superintendent, Educational Services</p>

Retention Criteria and Letters	<u>Discussion</u> <ul style="list-style-type: none"> ○ Uniform Process 	Jeff Youskievicz, Assistant Superintendent, Educational Services
Create ideas for 2016-2017	Together we will create ideas to continue our discussions within CAIS for the 2016-2017 school year.	CAIS Committee
Adjourn, Closing Remarks 3:00 Time Certain	The next CAIS meeting: November 2nd, 2016	